



Petworth Town Council

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14th June 2019

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 20th JUNE 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

Chris Kemp
CHAIR

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and the fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 15.05 2019 (**Appendix 1**)
5. **MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
(a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convenes

7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.

8. FINANCE AND GENERAL PURPOSES COMMITTEE.

To accept the Minutes of the meeting of 21st May 2019 approved at the finance meeting on 18th June (**Appendix 2**)

Rosemary Gardens tenders (**Appendix 3**).

Grant applications. Citizens Advice Bureau.

9. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE

To accept the Minutes of the meeting of 23rd May 2019 (**Appendix 4**)

Cllr Atkins to inform the members of any specific applications or planning related information from the last planning meeting.

10. OPEN SPACES

To approve the Minutes of the meeting of 1st May 2019 (**Appendix 5**)

Cllr Peet to inform the council of any specific issues that arose at the last Open Spaces meeting including a Petworth in bloom update.

CDC £2000.00 gift for town improvement works.

12. ROTHERLEA

Discuss and agree PTC next actions regarding the legal advice received regarding Rotherlea development.

(Documents previously circulated). Discuss the recommendation from the planning committee.

13. TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS

a) **Petworth Business Association** - Petworth Pages Request for extra copies

b) **Traffic Calming working group** - Cllr Scallon

c) **Staffing Group** – Cllr Kemp to update on clerk vacancy

d) **Petworth Sports** - Cllr Thorpe, Cllr Peet - Dog fouling signs. Gifting the new bowling equipment and grass cutting equipment.

e) **Petworth Tourism** - Proposal to change the name to Visitor working Group

f) **New Premises** - Proposal to pursue the purchase of the old Nat West building for PTC office

14. COMMUNITY HUB WORKING GROUP – To propose members to this group.

15. NEXT FULL COUNCIL MEETING (Information Only)

Thursday 18th July.

**** End of Agenda ****