



Petworth Town Council

Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth, West Sussex,
GU28 0AP
T: 01798 344883

12th July 2019

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 18th JULY 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

Chris Kemp
CHAIR

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and the fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meetings held on 20th June and 8th July 2019 (**Appendix 1, 2 and 3**)
5. **MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
(a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.
Meeting re-convenes

7. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.
8. **FINANCE AND GENERAL PURPOSES COMMITTEE.**
To accept the Minutes of the meeting of 18th June 2019 (**Appendix 4**)
Grant application Vision Heritage Day (**Appendix 5**)
9. **HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**
To accept the Minutes of the meeting of 12th June 2019 (**Appendix 6**)
Cllr Atkins to inform the members of any specific applications or planning related information from the last planning meeting.
10. **OPEN SPACES**
To approve the Minutes of the meeting of 22nd May 2019 (**Appendix 7**)
Cllr Peet to inform the council of any specific issues that arose at the last Open Spaces meeting.
12. **ROTHERLEA**
Discuss and agree PTC next actions regarding the response received regarding the Rotherlea development (**Appendix 8**).
13. **TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**
 - a) **Petworth Business Association** - Update
 - b) **Traffic Calming working group** - Cllr Scallon Highways Proposal (**Appendix 9**)
 - c) **Staffing Group** – See closed session at the end of the meeting
 - d) **Petworth Sports** - Cllr Thorpe, Cllr Peet
 - e) **Petworth Tourism** - Update
 - f) **New Premises** – Update on the proposal to pursue the purchase of the old Nat West building
14. **COMMUNITY HUB WORKING GROUP-** See notes from the meeting 1/7/19 (**Appendix 10**)
15. **SURVEY REGARDING VIEWS ON CLC'S** – Email regarding this survey was sent out to all councillors on 11th July. Comments needed.
16. **NEW HOMES BONUS SCHEME** – Email sent out 11/7 - Suggestions from councillors.
17. **ADOPTION OF THE SOUTH DOWNS NATIONAL PLAN** – email sent out 11/7.
18. **HEALTH AND WELL BEING SURVEY** – Carole Sproson to collect information on local initiatives taking place regarding the health and wellbeing of the local community.
19. **NEXT FULL COUNCIL MEETING (Information Only)**
Thursday 19th September.
20. **EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**
The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider the appointment of a new clerk/administrator and salary.

**** End of Agenda ****