



# Petworth Town Council

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1<sup>st</sup> August 2019

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S  
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 7<sup>th</sup> AUGUST 2019 IN THE  
PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE,  
PETWORTH, COMMENCING AT 7pm.**

*Chris Kemp*  
**CHAIR**

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING (Appendix 1)**  
To approve and sign minutes of the meeting held on Wed 3<sup>rd</sup> July 2019
5. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising from the Minutes not on the agenda.

**7. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.**

(b) Items on the agenda.

Meeting re-convened

**8. ROSEMARY GARDENS PAVING, TARMAC & GENERAL UPDATE** – work starting 12 August

**9. PAINTING OF BENCHES, LAMP POSTS IN ROSEMARY GARDENS**

**10. HAMPERS COMMON PLAY AREA UPDATE** – After 2 x working party sessions

**11. LITTER BINS** – Request for additional bin at Hampers Common

**12. JUBILEE WALK WALL** – update on current situation

**13. GRASS CUTTING** – Review/update current schedule and consider re-tendering

**14. REVIEW & SIGN HEALTH AND SAFETY POLICY FOR 2019/20 AND DISCUSS PLAYGROUND POLICY** – documents previously sent out

**15. YOUTH SHELTER CONSULTATION PLANS** – Hampers Common Proposal

**16. ALLOTMENT INSPECTION** – response to email from allotment holder regarding unkempt allotment problems (Appendix 2) and discuss creation of a policy for reduced payment when untidy allotments are taken on

**17. SPORTS GROUND UPDATE** – also discuss email regarding Bootcamp sessions (Appendix 3)

**18. DOG POO SIGNS**

**19. REVIEW ACTION LIST**

**\*\*End of Agenda\*\***