



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
clerk@petworth-tc.gov.uk

Tel: 01798 344883

1st November 2019

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 6th NOVEMBER 2019 IN THE
PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE,
PETWORTH, COMMENCING AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 2nd October 2019 (appendix 1)
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.

7. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

8. ROSEMARY GARDENS – update on completed & upcoming work

9. HAMPERS COMMON – options for football goals on the common (available at the meeting), consideration of email from Paul Thomson (appendix 2) & of email from Ms Mawby (appendix 5)

10. LITTER BINS – recommendations from working group

11. JUBILEE WALK WALL

12. GROUNDS MAINTENANCE TENDER UPDATE – closing date is 15th November 2019

13. HEALTH AND SAFETY POLICY

14. YOUTH SHELTER – email update from Harsha Desai enclosed (appendix 3)

15. ALLOTMENT MARKINGS & INSPECTION – allotment maps (Simon Atkins) & November inspection

16. SPORTS GROUND UPDATE

17. REVIEW ACTION LIST – appendix 4

18. DATE OF NEXT MEETING – 7th January 2020

****End of Agenda****