



# Petworth Town Council

The Old Bakery, Golden Square,  
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Petworth Town Clerk  
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Tel: 01798 344883

28<sup>th</sup> November 2019

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S  
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 4<sup>th</sup> DECEMBER 2019 IN THE  
PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE,  
PETWORTH, COMMENCING AT 7pm.**

*Laura Smith*

**CLERK & RFO**

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on Wednesday 6<sup>th</sup> November 2019 (appendix 1)
5. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising from the Minutes not on the agenda.

**7. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.**

(b) Items on the agenda.

Meeting re-convened

- 8. HAMPERS COMMON** – options for football goals on the common (available at the meeting), feedback from Cllr Kemp's site visit with Hyde Housing
- 9. ROSEMARY GARDENS**
- 10. GROUNDS MAINTENANCE TENDER UPDATE** – consideration of 3 tenders received (appendix 2)
- 11. YOUTH SHELTER** – review of Cllr Scallon's presentation (if available)
- 12. ALLOTMENTS NOVEMBER INSPECTION** – feedback from Cllr Scallon's recent inspection & decision to be made regarding Grove Lane Allotment Numbers 3b and 4a
- 13. SPORTS GROUND UPDATE** – latest position with regards to the long term lease
- 14. VISITORS INFORMATION POINT** – update on the latest position & consideration of electrical quote (appendix 3)
- 15. SPORT ENGLAND SKATEPARK GRANT** – consideration of email (appendix 4)
- 16. PROPOSALS TO 55 SHEEPDOWN** – consideration of letter received regarding 55 Sheepdown (appendix 5)
- 17. REVIEW ACTION LIST** (appendix 6)
- 18. DATE OF NEXT MEETING** – 7<sup>th</sup> January 2020

**\*\*End of Agenda\*\***