



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
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Petworth Town Clerk
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1st January 2020

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD ON TUESDAY 7th JANUARY 2020 IN THE
PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE,
PETWORTH, COMMENCING AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 4th December 2019 (appendix 1)
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.

7. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

8. HAMPERS COMMON

9. ROSEMARY GARDENS – consideration of Landscape Management Statement produced by Cllr Hewlett (awaiting report, to be circulated once received)

10. ANNUAL PLAYGROUND INSPECTION REPORTS – (appendix 2)

11. YOUTH SHELTER – review of Cllr Scallon’s presentation (if available)

12. ALLOTMENTS NOVEMBER INSPECTION – feedback from Cllr Scallon’s recent inspection & decision to be made regarding Grove Lane Allotment Numbers 3b and 4a.

13. SPORTS GROUND UPDATE – latest position with regards to the long term lease & feedback from Cllr Kemp’s recent meeting with Adam Hastie

14. VISITORS INFORMATION POINT – update on the latest position

15. SKATEPARK – feedback from Cllr Kemp & Cllr Atkin’s recent meeting with the Estate & request for land to site a skatepark

16. TRUMPS ALLEY FOOTPATH

17. REVIEW ACTION LIST

18. DATE OF NEXT MEETING – 5th February 2020

****End of Agenda****