



Petworth Town Council

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10th January 2020

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 16TH JANUARY 2020 THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

Chris Kemp
CHAIR

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and the fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meetings held on 21st November 2019 (**Appendix 1**)
5. **MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
(a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.
(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convenes

7. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.
8. **FINANCE AND GENERAL PURPOSES COMMITTEE**
To accept the Minutes of the meeting of 19th November 2019 (**Appendix 2**) & 17th December 2019 (**Appendix 3**).
Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 14th January 2020 and to seek Council approval for any required unbudgeted expenditure.
9. **HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**
To accept the Minutes of the meeting of 13th November 2019 (**Appendix 4**) & 11th December 2019 (**Appendix 5**).
Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 8th January 2020.
10. **OPEN SPACES COMMITTEE**
To approve the Minutes of the meeting of 6th November 2019 (**Appendix 6**) and 4th December 2019 (**Appendix 7**).
Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 7th January 2020.
11. **TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**
 - a) **Petworth Business Association** - Cllr Kemp
 - b) **Traffic Calming working group** - Cllr Scallon
 - c) **Petworth Sports** - Cllr Thorpe, Cllr Peet
 - d) **Petworth Visitors** - Cllr Singleton
 - e) **New Premises** – Update
 - f) **Community Hub** – Cllr Thorpe
 - g) **Christmas Event** – Cllr Kemp
12. **THE OLD BAKERY LEASE**
13. **2020/21 BUDGET**
To approve the 2020/21 budget
14. **A BOARD AND PAVEMENT SIGNAGE POLICY**
To consider the Highways, Traffic & Planning Committee’s recommendations
15. **TRUMPS ALLEY FOOTPATH**
To consider the Open Spaces Committee’s recommendations of resurfacing Trumps Alley footpath in order to make it safer for those accessing the Friendship Centre
16. **NEXT FULL COUNCIL MEETING (Information Only)**
Thursday 20th February 2020.

** End of Agenda **