



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
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Tel: 01798 344883

27th February 2020

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 4th MARCH 2020 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 5th February 2020 (appendix 1)
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. HAMPERS COMMON – progress regarding play area maintenance

8. HAMPERS CEMETERY – progress regarding installing a composting toilet at the Cemetery

9. ROSEMARY GARDENS

10. PLANTING & HORTICULTURE – progress regarding establishing the Planting & Horticulture Working Group & upcoming work in Rosemary Gardens

11. ALLOTMENTS – to include the organisation of the Station Road working party

12. YOUTH SHELTER – progress regarding sessions with young people at the Sylvia Beaufoy Centre

13. SPORTS GROUND UPDATE – latest position with regards to the long term lease and update on the start & finish group working on the business plan

14. PLAYGROUND NOTICES – to finalise the requirements for the play area signs

15. REVIEW ACTION LIST

16. DATE OF NEXT MEETING – 1st April 2020

****End of Agenda****