



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
clerk@petworth-tc.gov.uk

Tel: 01798 344883

25th June 2020

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD VIA VIDEO CONFERENCE ON WEDNESDAY
1ST JULY 2020 AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 3rd June 2020 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
 - (a) items not on the agenda.
Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.
 - (b) Items on the agenda.
Meeting re-convened
7. **PLAY AREAS** – To consider the latest Government guidelines & decide whether to re-open play areas at Rosemary Gardens & Hampers Common.
8. **ALLOTMENTS** – To review progress with PTC’s allotments, to consider whether to hire another skip as per 2 requests from Station Road allotment holders & to review the quote received for installation of a gate at Station Road allotments, to replace the damaged fence (appendix 2). To consider the request to erect high fencing and a lockable gate at Grove Street allotments.
9. **HAMPERS COMMON** – To consider a letter received from a member of the public to re-site the play area at Hampers Common (appendix 3).
10. **ROSEMARY GARDENS** – To review details received regarding installing a water station in Rosemary Gardens. To consider the quote received for painting the railings (appendix 3).
11. **PLANTING & HORTICULTURE** – To finalise details for the clear up weekend, for the hanging of baskets and the watering schedule. To receive confirmation that the Petworth in Bloom bank account has been closed.
12. **BT PHONE BOX PROJECT**
13. **SPORTS GROUND UPDATE**
14. **REVIEW ACTION LIST**
15. **DATE OF NEXT MEETING** – 5th August 2020

****End of Agenda****

