



Petworth Town Council

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14th August 2020

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 20TH AUGUST 2020 AT 7PM VIA VIDEO CONFERENCING

Liz Singleton
CHAIR

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones and the use of the hands up feature on TEAMS should Councillors wish to be invited to speak.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF LAST MEETING

To approve and sign minutes of the meetings held on 16th July 2020 (**Appendix 1**)

5. MATTERS ARISING FROM THOSE MINUTES

To discuss matters arising from those Minutes not otherwise stated in the agenda.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.

7. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.
8. **FINANCE AND GENERAL PURPOSES COMMITTEE**
To accept the minutes of the meetings of 14th July 2020. Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 18th August 2020 and to seek Council approval for any required unbudgeted expenditure.
9. **HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**
To accept the minutes of the meeting of 8th July 2020. Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 12th August 2020.
10. **OPEN SPACES COMMITTEE**
To accept the minutes of the meeting of 1st July 2020. Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 5th August 2020.
11. **TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**
 - a) **Petworth Business Association** - Cllr Desai
 - b) **Traffic Calming working group** - Cllr Scallon
 - c) **Petworth Sports** - Cllr Thorpe, Cllr Peet
 - d) **Petworth Visitors** - Cllr Singleton
 - e) **New Premises** – Update
 - f) **Community Hub** – Cllr Thorpe
 - g) **Planting & Horticulture** – Cllr Hewlett
 - h) **Infrastructure Business Plan** – Cllr Atkins
 - i) **Farmers Market** – Cllr Smith
12. **SPORT & PHYSICAL ACTIVITY WORKING GROUP TERMS OF REFERENCE**
To adopt the terms of reference for the working group.
13. **NEXT FULL COUNCIL MEETING (Information Only)**
Thursday 17th September 2020.

** End of Agenda **