



Petworth Town Council

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14 May 2019

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 21st May 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Alan Copus
Responsible Financial Officer

AGENDA

1. **ELECTION OF CHAIRMAN**
To elect the Chairman of the Finance and General Purposes Committee
2. **ELECTION OF VICE-CHAIRMAN**
To elect the Vice-Chairman of the Finance and General Purposes Committee
3. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones, the fire exit and the meeting is being recorded.
4. **APOLOGIES FOR ABSENCE**
5. **DECLARATIONS OF INTEREST**
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
6. **MINUTES OF THE PREVIOUS MEETING (Appendix 1)**
To approve and sign the minutes of the meeting held on 16th April 2019.
7. **MATTERS ARISING FROM THOSE MINUTES**

To consider matters arising from the minutes that are not on the agenda.

8. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

9. APRIL 2019 ACCOUNTS (Appendix 2 to follow)

To receive the budget monitoring statement to 30th April 2019

10. BANK RECONCILIATION AS AT END APRIL 2019

To approve the bank reconciliation.

11. INVOICES FOR APPROVAL

To approve invoices received for payment.

12. ELECTRONIC PAYMENTS

To reconcile payments made in April 2019

13. GRANT APPLICATION (Appendices 3 & 4)

To review the Application received from the Sylvia Beaufoy Centre and if appropriate to recommend that Council make the Award

14. FARMER'S MARKET

To review monies received to date

15. ACTION LIST (Appendix 4 to follow)

To review list of actions.

16. DATE OF NEXT MEETING

For information this is scheduled for 18th June

****End of Agenda****