



Petworth Town Council

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON THE 18th APRIL 2018.

A MEETING OF OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 21st FEBRUARY 2018 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present: Cllr Roger Hanauer (Chair)
Cllr Alan Copus
Cllr Juliet Fynes
Cllr Chris Kemp
Cllr Michael Peet
Cllr Jim Scallon
Melanie Kite, Clerk

29/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman pointed out the fire exit and reminded everyone about mobile phones.

30/18 APOLOGIES FOR ABSCENCE

Cllr David Burden

31/18 DECLARATIONS OF INTEREST

No interests were declared.

32/18 MINUTES OF THE LAST MEETING

Cllr Copus asked that the Minutes be circulated as soon as possible to remind Councillors of the actions that need to be addressed.

The Minutes of the Meeting held on 22nd November 2017 were approved as correct.

Proposed Cllr Hanauer, seconded Cllr Copus, all in favour

7:10 Cllr Peet arrives

33/18 MATTERS ARISING

a) Bus Shelter plaque – Station Road

Enquiries are continuing as to how and who can put the town logo on the plaque.

b) Blocked culvert – an update had been received at the Full Council Meeting on 15th February.

34/18 PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

No members of the public were present.

Meeting re-convened

35/18 ALLOTMENTS

Cllr Hanauer and the Clerk had completed an inspection of all the allotment sites. Overall the standard of upkeep is very good, however, 4 tenants who had previously received letters asking them to attend to their allotments now will not have their tenancies renewed. Two further tenants will receive their first request letter.

Consideration was given to taking a deposit which would cover clearing overgrown allotments before handing the tenancy on. This will be considered again at a future date.

It was agreed that some of the allotments are very large and perhaps too large for people to manage. A choice of plot sizes would be an advantage to offer and encourage new members.

It was decided that when the tenancy of these larger plots are not renewed they could be split into half and quarter plots.

7:25 Cllr Kemp arrives

The Clerk will contact Henry to ask him for a quotation to spray and lay black sheeting on the very bad plots before handing them on.

Tenant holders will be reminded about leaving rubbish around the allotments and plot boundaries and numbers require attention. A skip will be provided for the tenants of Station Road allotments as discussed earlier. This will be monitored and if successful, a skip will be provided at the other allotment sites.

36/18 BUS SHELTER – STATION ROAD

It was noted that it is the bus shelter on the Midhurst Road not Station Road.

The clerk will check who the contractor was and enquire about a side polycarbonate panel.

37/18 BT PHONE BOX

This has now been removed and taken to be sandblasted by a local firm. A quotation has been received and will be considered by the Finance Committee for approval.

Cllr Hanauer said that John Riddell's help in moving the phone box was invaluable and thanked him for generously giving his time and equipment. Cllr Kemp, Chairman of Council, said that he would use his Chairman's allowance to show the Council's appreciation.

38/18 JUBILEE WALK PATH CLOSURE

The clerk informed the members that she is in contact with Arun Landscapes who are overseeing the repair of the wall. The owners are still awaiting the structural engineer's report. When the repair work has been finalised it was agreed that a joint statement should be made by Petworth Town Council and Mr. and Mrs Golden informing residents about the path closure.

39/18 THE STAR PUB'S DUST BINS

The members considered the request from the Star pub to continue to use the area beside the United Reform Church as its rubbish and bin area. This area is leased and operated by Petworth Town Council.

The previous Landlord had been very supportive of the community especially when events were on. To assist him he had been allowed to have a wheelie bin in this area.

The members felt that the current situation is untenable as the pub was clearly not keeping the rubbish under control, with pallet crates, cardboard boxes and old oil containers piling up. It has become unsightly and being in a very central position, which is open to public view and opposite residential properties, the pub should be asked to remove their rubbish and use their own ground. However, as with the previous landlord, it will be allowed to keep a wheelie bin there.

40/17 ANY OTHER ITEMS AT THE CHAIRMAN’S DISCRETION

- Cllr Peet will order some defibrillator signs for the outside of the phone boxes.

- Following a question from Cllr Scallon regarding the need for cleaning up the vegetation and debris around certain areas in town, Cllr Kemp informed him that both he and the Clerk had had a meeting with Andy Howard of CDC about clearing to the backline. It is hoped that this will be addressed very soon.
There is also the opportunity of doing litter picks. CDC will provide gloves and picks and collect the litter if we inform them of the day this will be happening.

- Skate park – The consultant engineers have requested the design area to be forwarded in CAD format. The Clerk will see to this.
The Clerk will write a specification to send with a letter inviting companies to tender for the design and construction.
Letters will be sent to the residents in closest proximity to the area inviting them to a meeting to discuss any issues they might have.

- The Town Council will be going ahead with planting and reorganising the top end of Pound Street car park. Along with lighting along the passage, the seat will be re-positioned and a request has been put in to CDC to re-arrange the bins and dog bin. It is a small, interim project to improve the area in the short term.

Meeting closed 9:10pm.

Signed
Chairman

Dated.....