



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
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Tel: 01798 344883

A MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE TOOK PLACE ON WEDNESDAY 10TH OCTOBER 2019 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

PRESENT: S. Atkins (Chair), P. Hewlett, C. Kemp, E. Singleton, C. Sproson & L Smith (Clerk)

93/19 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off. He pointed out the fire escape route.

94/19 APOLOGIES FOR ABSENCE

C. Smith

95/19 DECLARATIONS OF INTEREST

None

96/19 MINUTES OF THE LAST MEETING

The minutes from the Planning Meeting on 11th September 2019 were approved and signed by the Chairman as a true and accurate record of the meeting. Proposed by S. Atkins, seconded by P. Hewlett & unanimously approved.

97/19 MATTERS ARISING FROM THE MEETING

None.

98/19 PUBLIC PARTICIPATION

There were no members of the public present.

99/19.1 PLANNING APPLICATIONS

SDNP/19/04234/TCA

Notification of intention to remove 2 no. branches (overhanging wall on south east and west sectors) on 1 no. Lacebark tree.

Stone House, High Street, Petworth GU28 0AU

Comment: No objection

99/19.2 SDNP/19/04309/LIS

Alterations and repairs

Pettifers, Lombard Street, Petworth GU28 0AG

Comment: No objection

99/19.3 SDNP/19/04222/HOUS

Replacement of existing windows/frames with new
Red Roses, Rosemary Lane, Petworth GU28 0BA

Comment: No objection

99/19.4 SDNP/19/04389/CND

Demolition of 1 and 2 storey extensions to dwelling house. Construction of 1.5 storey extensions – variation of condition 2 of planning permissions SDNP/19/02389/HOUS – amended plans referred to in consideration of this application

Wickers, Glasshouse Lane, Kirdford GU28 9PA

Comment: No objection

99.19/5 SDNP/19/04558/HOUS

Construction of proposed orangery
Rectory Gate House, Rectory Lane, Petworth GU28 0DB

Comment: No objection in principle however the previous application was more in keeping with the style and character of the house

S. Atkins advised that the above application involves a listed building hence the Clerk was asked to add the Council's comments on applications SDNP/19/04558 and SDNP/19/04559/LIS.

99.19/6 SDNP/19/04326/FUL

Demolition of an existing single storey rear outbuilding, with construction of a replacement single storey extension

Newlands House, Pound Street, Petworth GU28 0DX

Comment: Objecting based on the fact that the change of use from office space described in the existing use section of the application form isn't mentioned in section 20 of the application form and there are no figures provided for the loss of floor space. We also object as although the proposal is to introduce a restaurant and cafe, the plans don't show any kitchen facilities or external mechanical plant to service the proposed restaurant and cafe.

99.19/7 SDNP/19/04496/LIS

Remedial works to an existing stone retaining wall. The remedial works have been designed in line with conservation principles and minimise changes to the fabric and aesthetic of the wall. Please refer to the Structural Report for more details.

The Hermitage, East Street, Petworth GU28 0AB

Comment: No objection

99.19/8 SDNP/19/04279/TCA

Notification of intention to fell 1 no. Prunus tree (quoted as T1), 2 no. Cypress tree (quoted as T2 and T3) and 1 no. Cypress tree (quoted as T4)

3291 Grove Street, Petworth GU28 0BD

Comment: No objection

100/19 ADDITIONAL LATE APPLICATIONS

None

101/19 DECISIONS NOTED

102/19 CONSULTATION ON THE DRAFT CHICHESTER INFRASTRUCTURE BUSINESS PLAN

The Clerk agreed to circulate the draft business plan to all members of the committee. The Chairman requested that Councillors submit their comments on the plan before the end of October 2019. The Clerk will then formulate and submit a response on behalf of the Council. C Kemp asked the Clerk to arrange a meeting with Sarah Nelson and Gill Welsman, both of South Downs National Park Authority, to establish the amount of CIL and Section 106 monies available to Petworth.

103/19 AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT (SPD) CONSULTATION

The Clerk agreed to circulate the document to all members of the committee. The Chairman requested that Councillors submit their comments on the document before the end of October 2019. The Clerk will then formulate and submit a response on behalf of the Council.

104/19 PETWORTH TOWN COUNCIL NEIGHBOURHOOD PLAN

C Kemp recommended the committee review The Town Council’s Neighbourhood Plan as it is now 5 years old. The committee agreed with C Kemp’s suggestion and the Clerk agreed to contact Dominick Veasey at Nexus Planning to explore how they may be able to assist with the review. C Kemp encouraged Councillors to attend the South Downs National Park Authority Neighbourhood Plans Implementation Workshop which is taking place in Midhurst on the 19th November. He requested that Councillors who would like to attend the workshop let the Clerk know.

105/19 DATES OF SDNPA PLANNING MEETINGS

Dates noted.

Meeting Closed 8.30pm

Signed
Chairman

Date.....