



Petworth Town Council

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**A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY
7TH JANUARY 2020 AT 7.00PM IN THE TOWN COUNCIL OFFICE, THE OLD BAKERY,
GOLDEN SQUARE, PETWORTH**

MINUTES

Present: Cllr S. Atkins
Cllr A. Copus
Cllr J. Fynes
Cllr D. Burden
Cllr C. Kemp
Cllr J. Scallon
Cllr C. Sproson
Laura Smith, Clerk

1/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off and pointed out the fire escape route.

2/20 APOLOGIES FOR ABSENCE

Cllr H. Desai, Cllr M. Peet & Cllr N. Fox

3/20 DECLARATIONS OF INTEREST

No interests were declared.

4/20 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 4th December 2019 were agreed and signed as a true and accurate record. Proposed Cllr Atkins, seconded Cllr Copus, unanimously approved and signed.

5/20 MATTERS ARISING FROM THE MINUTES

There were none.

6/20 PUBLIC PARTICIPATION SESSION

No members of the public were present.

7/20 HAMPERS COMMON – Cllr Kemp advised that following a recent meeting with the Estate, there was some uncertainty as to whether they would support the installation of goal posts at Hampers Common. Cllr Kemp requested the Clerk write to Simon Knight and the Leconfield Estate to seek formal approval for the mole draining and installation of goal posts at the Common. The Clerk reported that the quote for mole draining provided by Stennetts came to £1,000. Cllr Kemp asked the Clerk to contact Alex Rees in order to secure a second quote.

- 8/20 ROSEMARY GARDENS** – The Clerk reported that Cllr Hewlett has suggested the grounds maintenance contractor is instructed to cut the grass in Rosemary Gardens only; not to undertake any pruning. Cllr Scallon requested the Clerk advise the grounds maintenance contractor accordingly and to seek further detail from Cllr Hewlett regarding what planting is planned for Rosemary Gardens during 2020.
- 9/20 ANNUAL PLAYGROUND INSPECTION REPORTS** – The committee considered the reports. Cllr Scallon advised that he and Cllr Peet would visit the play areas to identify which recommendations require the committee’s attention and to bring a proposal to the February Open Spaces meeting.
- 10/20 YOUTH SHELTER** – Cllr Scallon presented a draft presentation to the committee which he advised will be discussed with Dan Sneller, Senior Youth & Community Development Manager at the Sylvia Beaufoy Centre, at a meeting on the 21st January. It was agreed that the Clerk & Cllr Scallon will also seek Dan’s thoughts on how to engage with other young people in Petworth regarding this project, potentially through Rother College, the Scouts and an online survey.
- 11/20 ALLOTMENTS NOVEMBER INSPECTION** – Cllr Scallon advised that the inspection of Grove Lane allotments has been completed and reported that plot numbers 3b and 4a are in a better condition hence no further action is required.
- 12/20 SPORTS GROUND UPDATE** – Cllr Kemp reported that following a recent meeting with Adam Hastie, General Manager at Petworth House & Park, he is optimistic that a long-term lease for the Sports Ground will be secured in the near future. Cllr Kemp advised that the next meeting which will involve Petworth Town Council representatives, Andrew Carrington (Chair of the Sports Association) and representatives from Petworth House and Park, is due to take place on the 20th January.
- 13/20 VISITORS INFORMATION POINT** – The Clerk advised that South Downs National Park Authority have agreed that Section 106 funds can be used to part fund production of the App. Cllr Kemp requested the Clerk draft a response to South Downs National Park Authority in an effort to secure more or full funding of the App. Cllr Scallon advised that the full cost of the technology to be installed in the phone box is required in order to complete the Sustainable Communities funding application and requested Cllr Peet provide this.
- 14/20 SKATEPARK** - Cllr Atkins & Cllr Kemp advised that the Estate were unable to identify Estate land to accommodate a skatepark at their recent meeting. Cllr Atkins requested the Clerk liaise with SSALC to explore the required procedure for utilising unused allotments to accommodate a skatepark. It was recognised that such a change of use would be a sensitive issue that would require careful consideration and consultation.
- 15/20 TRUMPS ALLEY FOOTPATH** – Cllr Kemp reported that the surface of the footpath is extremely challenging for those accessing the Friendship Centre and proposed the committee recommend to Full Council a resurfacing of the footpath using second hand York paving. Cllr Kemp’s proposal was seconded by Cllr Burden and unanimously approved.
- 16/20 ACTION LIST**
The action list was reviewed, all updates are recorded on the attached Action List.
- 17/20 DATE OF NEXT MEETING**
Wednesday 5th February 2020 at 7pm.

Meeting closed at 8:28pm.

Signed

Dated.....

Chairman