



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

E: clerk@petworth-tc.gov.uk

**A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY
5TH FEBRUARY 2020 AT 7.00PM IN THE TOWN COUNCIL OFFICE, THE OLD
BAKERY, GOLDEN SQUARE, PETWORTH**

MINUTES

Present: Cllr S. Atkins
Cllr A. Copus
Cllr J. Fynes
Cllr D. Burden (from 7.05pm)
Cllr C. Kemp
Cllr J. Scallon
Cllr C. Sproson
Cllr H. Desai
Cllr M. Peet (from 7.05pm)
Laura Smith, Clerk

18/20 CHAIRMAN'S ANNOUNCEMENTS

In the absence of Cllr Peet, Cllr Scallon chaired the meeting. The Chairman requested that mobile phones should be turned off and pointed out the fire escape route.

19/20 APOLOGIES FOR ABSENCE

Cllr N. Fox

20/20 DECLARATIONS OF INTEREST

No interests were declared.

21/20 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 7th January 2020 were agreed and signed as a true and accurate record. Proposed Cllr Scallon, seconded Cllr Copus, unanimously approved and signed.

22/20 MATTERS ARISING FROM THE MINUTES

Cllr Scallon reported that regarding Grove Lane allotments 3b and 4a, he will monitor the allotments over the coming weeks and review whether any further action is required in the Spring.

23/20 PUBLIC PARTICIPATION SESSION

No members of the public were present.

24/20 HAMPERS COMMON – The Clerk reported that we have had formal notification from South Downs National Park Authority confirming Section 106 funding for the mole draining of Hampers Common and for the purchase of 2 football goals. She advised that she received a phone call from

Simon Knight on Friday 31st January advising that the Estate's view is that the installation of 2 goal posts at Hampers Common was not appropriate however the installation of 1 goal post, would be acceptable. The committee resolved to request Stennetts undertake the mole draining in the Spring after which 1 goal post will be installed. The Clerk advised that the Town Council's lease of Hampers Common expires in December 2020 and the committee resolved to await a draft of the lease extension from Savills for consideration in due course.

- 25/20 ROSEMARY GARDENS** – Cllr Fynes advised of Petworth Town Band's request to use Rosemary Gardens for a free family event on the 6th June 2020. The committee unanimously agreed to approve this request.
- 26/20 ANNUAL PLAYGROUND INSPECTION REPORTS** – Cllr Scallon advised that he and Cllr Peet have not yet produced any recommendations and requested the item is deferred to the March Open Spaces committee meeting.
- 27/20 YOUTH SHELTER** – Cllr Scallon reported that he and the Clerk met with Dan Sneller, Senior Youth & Community Development Manager at the Sylvia Beaufoy Centre, on the 21st January. He advised that Dan has suggested Councillors consult young people at the Centre on a Monday evening and a Thursday afternoon. Cllr Scallon offered to circulate a number of possible dates in early March 2020 to the committee and requested at least 2 other Councillors are present at each session.
- 28/20 SPORTS GROUND UPDATE** – Cllr Kemp reported that a meeting with Adam Hastie, General Manager at Petworth House & Park and George Upex of the National Trust, had taken place on Monday 20th January. The Clerk advised that a response to our request for a 25 year lease of the Sports Ground is expected at the end of February 2020. Cllr Peet advised that should a long term lease be secured, a business plan for the Sports Ground will be required in order to secure investment through the funding agencies. It was agreed that Cllr Peet would convene a task and finish group in order to produce a business plan for the Sports Ground.
- 29/20 TRUMPS ALLEY FOOTPATH** – Cllr Atkins suggested a pre application be submitted for the improvement works in Trumps Alley which will then identify what further action is required. Cllr Atkins offered to undertake the pre application which was unanimously agreed by the Committee.
- 30/20 SKATEPARK** – The Clerk reported that she had consulted SSALC with regards to the process of changing the use of allotment land and was referred to a NALC Legal Topic Note which had been circulated to the committee. The committee discussed the legal topic note and agreed not to pursue the change of use of allotment land at this stage. Cllr Peet suggested the committee pursue the purchase of land currently owned by Mr De Pass and Cllr Kemp asked the Clerk to write to Mr De Pass to ask whether he would be prepared to sell some of his land to the Town Council to ensure it is retained for community use for the foreseeable future.
- 31/20 WEST SUSSEX COUNTY COUNCIL IMPROVING LOCAL SPACES AND PLACES SCHEME** – Cllr Kemp asked the Clerk to liaise with Chichester District Council and West Sussex County Council to ask which of the green spaces within the housing estate are owned by the principal authorities. Cllr Scallon asked the Clerk to circulate the document providing case studies funded through the scheme to the committee for their perusal.
- 32/20 ACTION LIST**
The action list was reviewed, all updates are recorded on the attached Action List.
- 33/20 DATE OF NEXT MEETING**
Wednesday 4th March 2020 at 7pm.

Meeting closed at 8:55pm.

Signed
Chairman

Dated.....