



# Petworth Town Council

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## A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 5<sup>TH</sup> AUGUST 2020 AT 7PM VIA VIDEO LINK MINUTES

**Present:** Cllr S. Atkins (from 7.33pm)  
Cllr A. Copus  
Cllr J. Fynes  
Cllr C. Kemp  
Cllr M. Peet  
Cllr P. Hewlett  
Cllr C. Sproson  
Cllr J. Scallon  
Cllr E. Singleton  
Laura Smith, Clerk

### 90/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off.

### 91/20 APOLOGIES FOR ABSENCE

Cllr H. Desai

### 92/20 DECLARATIONS OF INTEREST

No interests were declared.

### 93/20 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 1st July 2020 were agreed and signed as a true and accurate record. Proposed by Cllr Peet, seconded by Cllr Singleton and unanimously approved.

### 94/20 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

### 95/20 PUBLIC PARTICIPATION SESSION

There were no members of the public present.

### 96/20 PLAY AREAS

The committee considered whether to remove the remaining fencing in place at the play area at Hampers Common. It was agreed that the fencing would remain in place with another review taking place at the next Open Spaces committee meeting. The committee considered an email received from Mr J Bridle following a recent inspection of the play area at Rosemary Gardens. Cllr Peet asked the Clerk to liaise with Eibe, the contractors who installed the play area, to seek their guidance with

regards to how the committee can address the issue of black from the tarmac staining users' shoes & clothes.

- 97/20 ALLOTMENTS** – The committee considered a letter received from Mr B McIntyre regarding Grove Street allotments. Following discussion, Cllr Peet asked the Clerk to send a letter to be sent to plot holders at Grove Street reminding them of the terms of their agreement and outlining the Town Council's expectations. Cllr Kemp suggested that action with regards to individual plot holders can only be taken should the Town Council receive a consensus of similar views, from numerous plot holders. Cllr Sproson advised that she is developing the proposals for the Town Council's allotment at Station Road and is seeking advice and quotes from a number of contractors. The Clerk advised that Hyde Housing have offered to fund the replacement of the dangerous fencing at Station Road however they advised that as the Town Council is not set up on their payment system, it would be easier for them to transfer the funds to Chichester District Council should Chichester be willing to forward the funds on to the Town Council. She reported that Chichester District Council have advised that they are unable to do this. Under the proposal of Cllr Peet, seconded by Cllr Copus, it was resolved that the Clerk would send Hyde Housing an invoice for 50% of the total cost of the repairs to the fencing.
- 98/20 HAMPERS COMMON** - The committee considered an application from Kaleidoscope Pre School to hire Hampers Common for a car boot sale on Saturday 12<sup>th</sup> September. Under the proposal of Cllr Peet, seconded by Cllr Copus, it was resolved that the Clerk should advise Kaleidoscope Pre School that they are able to hire the Common at no charge subject to the submission of a management plan outlining how they will ensure social distancing measures are in place during the event. The Clerk updated the committee on the response provided to a Freedom of Information request submitted to the Town Council from a resident of Hampers Green. She advised that a subsequent letter had been received from the same resident. The committee considered the content of the letter and under the proposal of Cllr Peet, seconded by Cllr Fynes, the Clerk was asked to draft a response to the resident's letter for consideration by the committee.
- 99/20 ROSEMARY GARDENS** –The Clerk advised that the painting of the railings at Rosemary Gardens was underway. She reported that both she & Cllr Sproson have been in contact with Southern Water to identify how the Town Council could reinstate the water supply in Rosemary Gardens however no response has been received to date. Cllr Hewlett reported that planting in Rosemary Gardens will take place in the autumn and that the shrubs have been growing nicely in recent months. Cllr Peet advised that he will set up a working party to remove the railing piers around the benches in Rosemary Gardens, in the next fortnight.
- 100/20 PLANTING & HORTICULTURE** – Cllr Hewlett reported that the first meeting of the Planting & Horticulture Working Group is taking place on the 12<sup>th</sup> August. She advised that a virtual tour of the Town and a pictorial calendar have been submitted for the Town Council's entry in to the In Bloom competition with results expected mid-September. Cllr Hewlett reported that the plants at the War Memorial have recently been replaced.
- 101/20 BT PHONE BOX PROJECT** – The Clerk advised that she had recently met with Cllr Singleton & Cllr Desai and that they will be meeting with a representative of Square Apple, to explore options for the project, on Wednesday 12<sup>th</sup> August.
- 102/20 SPORTS GROUND UPDATE** – Cllr Peet advised that the first meeting of the Sports & Physical Activity Working Group has taken place with the second meeting, which will involve external representatives, will take place on Thursday 6<sup>th</sup> August. He reported that an article regarding the Working Group will be included in the upcoming edition of Petworth Pages, encouraging residents' feedback. He advised that given the level of work required to ensure sound governance at the Sports Ground and to expand the offering at the site, the role of the Chairperson at Petworth Park Sports Association is likely to be a complex one.
- 103/20 ACTION LIST**  
The action list was reviewed, all updates are recorded on the attached Action List.

**104/20 DATE OF NEXT MEETING**

Wednesday 2<sup>nd</sup> September 2020 at 7pm.

Meeting closed at 8.44pm.

Signed .....  
Chairman

Dated.....