



Petworth Town Council

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A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 6TH NOVEMBER 2019 AT 7.00PM IN THE TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present: Cllr S. Atkins
Cllr A. Copus
Cllr J. Fynes
Cllr C. Kemp
Cllr J. Scallon
Laura Smith, Clerk

141/19 CHAIRMAN'S ANNOUNCEMENTS

Cllr Scallon advised that in the absence of Cllr Peet, he would be Chairing the meeting. The Chairman requested that mobile phones should be turned off and pointed out the fire escape route.

142/19 APOLOGIES FOR ABSENCE

Cllr M. Peet, Cllr D. Burden, Cllr H. Desai, Cllr C. Sproson & Cllr N. Fox

143/19 DECLARATIONS OF INTEREST

No interests were declared.

144/19 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 2nd October 2019 were agreed and signed as a true and accurate record. Proposed Cllr Copus, seconded Cllr Kemp, unanimously approved and signed.

145/19 MATTERS ARISING FROM THE MINUTES

There were none.

146/19 PUBLIC PARTICIPATION SESSION

No members of the public were present.

147/19 ROSEMARY GARDENS – Cllr Kemp reported that following the recent improvement, Rosemary Gardens looks in great shape. He advised that he had received feedback from numerous residents complimenting the Town Council on the works. Cllr Atkins advised that there are a couple of bricks missing from the retaining wall by the flower bed. Under the proposal of Cllr Kemp, seconded by Cllr Scallon, it was unanimously agreed to accept the quotes from K & R Decorators to paint the railings around all sides of the play area at a total cost of £2,600. Cllr Kemp asked the Clerk to seek clarification on whether we could utilise Section 106 Community Facilities funding for these works.

148/19 HAMPERS COMMON – The committee considered a recent email from Paul Thompson, Senior Environmental Protection Officer at Chichester District Council, in which he outlined a number of potential improvement works which could take place at the Common. It was agreed that the Clerk would contact Hyde Housing to explore the potential for clearing scrub from the boundary to prevent the area being used as a toilet. Cllr Kemp advised that following a recent meeting with colleagues from the South Downs National Park Authority, we could access funding to install a composting toilet at Hampers Common. The committee considered various options for football goals which could be installed at the Common. It was agreed that the Clerk should gain prices for two 9v9 size goals which would need to be removed from the site a few times a year. The Clerk was asked to seek clarification on whether we could access funding for the goals from the Section 106 Community Facilities fund and to provide feedback to the young man who has been in touch with the Clerk regarding goals at the Common. The committee considered an email received from a the way in which the play area is being used. The Clerk was asked to contact John Bridle to request he paint the equipment with anti climb paint twice a year.

149/19 LITTER BINS – Cllr Scallon advised that any recommendations for changes to the location and / or type of bins would be available at the January Open Spaces committee meeting.

150/19 JUBILEE WALK WALL – The Clerk advised that following the letter sent to Craig Hawes requesting an anticipated programme of works, a response had not yet been received. She reported that repairs to the wall have been submitted for planning permission. It was agreed that no further action was required at this stage.

151/19 GROUNDS MAINTENANCE TENDER UPDATE – The Clerk reported that one tender has been received to date; from HJS Land Services. She advised that the closing date for tenders is Friday 15th November.

152/19 HEALTH AND SAFETY POLICY – Following Full Council’s adoption of the Health & Safety policy on 17th October 2019, no further action is required at this time.

153/19 YOUTH SHELTER – The committee considered an email update received from Cllr Desai. It was agreed that we should prepare a presentation to include various design options to show the young people when we meet with them as part of the consultation process. Cllr Scallon offered to prepare the presentation and circulate to Cllr Desai and Dan at the Sylvia Beaufof Centre.

154/19 ALLOTMENT MARKINGS & INSPECTIONS – Cllr Atkins reported that the maps of each allotment site would be prepared for the January Open Spaces committee meeting. Cllr Scallon offered to undertake the November inspection of allotments, particularly the Grove Road site in light of the recent complaint, and to report back to the committee on his findings. Cllr Kemp advised that Mike South is producing a proposal for a Community Orchard at Station Road allotments which will be available for consideration at an upcoming Open Spaces committee meeting.

155/19 PETWORTH PARK SPORTS GROUND UPDATE – Cllr Kemp advised that despite 3 letters being sent to the National Trust to finalise the extension to our lease of the Sports Ground, a response has not yet been received. He advised that long term security of tenure on the site is crucial in order to access the significant funding being made available to improve the facilities at the site hence this is a key priority for the Town Council and the Sports Association. Cllr Scallon advised that following a recent geophysical survey of the Sports Ground, no issues have been identified.

156/19 ACTION LIST

The action list was reviewed, all updates are recorded on the attached Action List.

157/19 DATE OF NEXT MEETING

Tuesday 7th January 2020 at 7pm.

Meeting closed at 8:55pm.

Signed
Chairman

Dated.....