



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

E: clerk@petworth-tc.gov.uk

A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 2ND SEPTEMBER 2020 AT 7PM VIA VIDEO LINK MINUTES

Present: Cllr S. Atkins
Cllr A. Copus
Cllr J. Fynes
Cllr C. Kemp
Cllr M. Peet
Cllr P. Hewlett
Cllr C. Sproson
Cllr J. Scallon
Laura Smith, Clerk

105/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off.

106/20 APOLOGIES FOR ABSENCE

Cllr H. Desai & Cllr L. Singleton

107/20 DECLARATIONS OF INTEREST

No interests were declared.

108/20 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 5th August 2020 were agreed and signed as a true and accurate record. Proposed by Cllr Peet, seconded by Cllr Kemp and unanimously approved.

109/20 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

110/20 PUBLIC PARTICIPATION SESSION

There were no members of the public present.

111/20 PLAY AREAS

The committee considered whether to remove the remaining fencing in place at the play area at Hampers Common. It was agreed that the fencing would remain in place with another review taking place at the next Open Spaces committee meeting. The committee considered the proposal from Eibe Play Ltd to address the surfacing issue discussed at the last meeting. Given that the Council has not received any complaints from residents or users of the play area and considering the cost of the resurfacing, the committee unanimously resolved not to undertake the works and to closely monitor the play area. Cllr Peet asked the Clerk to advise Mr J Bridle of this decision. He also asked the

Clerk to review the small print of the initial contract with Eibe given that the surfacing issues have arisen 5 years after the play area was installed. Cllr Peet asked the Clerk to seek quotes to repair the damage to the surface beneath the swings at Hampers Common play area.

112/20 ALLOTMENTS – The committee considered quotes received from HJS Land Services & Natural Lawn to improve the Town Council’s allotment at Station Road. The committee unanimously resolved to defer any works to the allotment until Spring 2021. Cllr Kemp suggested that in the Spring, the committee consider spraying the allotment to kill the bindweed and organising a working party to regularly dig it over. Cllr Sproson reported that a double tap has been requested by some allotment holders at Station Road and Cllr Kemp agreed to install this. The Clerk advised that Mr J Bridle will endeavour to repair the leaking tap at Station Road on Friday 4th September 2020.

113/20 HAMPERS COMMON - The committee considered a letter received from a resident at Hampers Common. Following discussion, it was unanimously resolved to uphold previous correspondence sent to the resident and hence to take no further action.

114/20 ROSEMARY GARDENS – Cllr Peet reported that a section of the external wall to Rosemary Gardens has collapsed and thanked Cllr Copus for putting a barrier in place. Cllr Peet asked the Clerk to write to West Sussex County Council Highways Department requesting they undertake the necessary repairs to the wall. Cllr Sproson reported on her recent conversations with Southern Water and advised that the request for a water supply in Rosemary Gardens needs to be directed to their Development Department. Cllr Peet asked the Clerk & Cllr Sproson to submit this request.

115/20 PLANTING & HORTICULTURE – Cllr Hewlett presented the plan for planting & horticulture and the committee commended her efforts in producing this document. Cllr Hewlett requested approval of £1,000 to purchase winter plants, bulbs & compost. Under the proposal of Cllr Peet, seconded by Cllr Peet it was unanimously resolved to seek approval from the Finance & General Purposes Committee for the purchase of winter plants, bulbs & compost to the value of £1,000. Cllr Hewlett advised that she will review the location of the planters at the War Memorial and Cllr Kemp agreed to liaise further with Cllr Hewlett regarding this.

116/20 BT PHONE BOX PROJECT – The Clerk advised that she has not yet received the proposal from Square Apple hence this item will be deferred to the next meeting.

117/20 SPORTS GROUND UPDATE – Cllr Peet advised that three meetings of the Sports & Physical Activity Working Group have taken place with numerous sub groups in place to develop specific projects. Cllr Peet reported that he has had a positive meeting with Mr Paul Thomson from Chichester District Council and that he has offered the District Council’s support with implementing the improvements at the Sports Ground. Cllr Fynes asked whether any progress has been made regarding the identification of which sports and physical activities may be provided at the Sports Ground in the future and Cllr Peet advised that a survey will soon be distributed throughout the Town to identify what residents would like to access.

118/20 ACTION LIST

The action list was reviewed, all updates are recorded on the attached Action List.

119/20 DATE OF NEXT MEETING

Wednesday 7th October 2020 at 7pm.

Meeting closed at 8.26pm.

Signed
Chairman

Dated.....