



Petworth Town Council

Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth, West Sussex,
GU28 0AP
T: 01798 344883

16th October 2020

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 22ND OCTOBER 2020 AT 7PM VIA VIDEO CONFERENCING

Liz Singleton
CHAIR

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones and the use of the hands up feature on TEAMS should Councillors wish to be invited to speak. Reminder to keep microphones muted unless invited to speak.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF LAST MEETING

To approve and sign minutes of the meeting held on 17th September 2020 (Appendix 1) and the closed session at the meeting on 16th July 2020 (Appendix 2).

5. MATTERS ARISING FROM THOSE MINUTES

To discuss matters arising from those Minutes not otherwise stated in the agenda.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

- (a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.

7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.

8. FINANCE AND GENERAL PURPOSES COMMITTEE

To accept the minutes of the meetings of 15th September 2020 (Appendix 3). Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 20th October 2020 and to seek Council approval for any required unbudgeted expenditure.

9. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE

To accept the minutes of the meeting of 9th September 2020 (Appendix 4). Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 14th October 2020.

10. OPEN SPACES COMMITTEE

To accept the minutes of the meeting of 2nd September 2020 (Appendix 5). Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 7th October 2020.

11. FARMERS MARKET

To agree upon the selection process for the Farmers Market Manager vacancy.

12. HELPDESK

To receive an update on the staffing of the Help Desk.

13. SPORT ENGLAND GRANT

To consider whether to accept a Sport England grant of £15,000 for the installation of a 2 lane cricket net facility at Petworth Park Sports Ground (Appendix 6).

14. REMEMBRANCE DAY

To consider the latest plans for Remembrance Day

15. TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS

- a) **Petworth Business Association** - Cllr Desai
- b) **Traffic Calming working group** - Cllr Scallon
- c) **Petworth Sports** - Cllr Thorpe, Cllr Peet
- d) **Petworth Visitors** - Cllr Singleton
- e) **New Premises** – Update
- f) **Community Hub** – Cllr Thorpe
- g) **Planting & Horticulture** – Cllr Hewlett
- h) **Infrastructure Business Plan** – Cllr Atkins
- i) **Farmers Market** – Cllr Smith
- j) **Christmas Festivities** – Cllr Singleton

16. NEXT FULL COUNCIL MEETING (Information Only)

Thursday 19th November 2020.

** End of Agenda **