



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
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Tel: 01798 344883

27th November 2020

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD VIA VIDEO CONFERENCE ON WEDNESDAY
2ND DECEMBER 2020 AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 4th November 2020 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **PLAY AREAS** – To consider the latest Government guidelines & decide whether to re-open the tower at Hampers Common play area. To consider the siting of the litter signs.
8. **ALLOTMENTS**
9. **HAMPERS COMMON**
10. **ROSEMARY GARDENS** – To consider the quotes received from Southern Water (appendix 2) and Etherington & Spicer (appendix 3) with regards to the installation of a water supply. To finalise plans for relocating the bins in Rosemary Gardens.
11. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
12. **BT PHONE BOX PROJECT** – To consider the quote received from Square Apple (appendix 4).
13. **SPORTS GROUND UPDATE** – To receive an update from the Sports & Physical Activity Working Group and to review a proposed letter to send to the Chairman of Petworth Park Sports Association.
14. **REVIEW ACTION LIST**
15. **DATE OF NEXT MEETING** – 6th January 2021

****End of Agenda****