



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

E: clerk@petworth-tc.gov.uk

A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 4TH NOVEMBER 2020 AT 7PM VIA VIDEO LINK MINUTES

Present: Cllr S. Atkins
Cllr J. Fynes
Cllr C. Kemp
Cllr M. Peet
Cllr C. Sproson
Cllr H. Desai
Cllr P. Hewlett
Cllr A. Copus

135/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off.

136/20 APOLOGIES FOR ABSENCE

Cllr J. Scallon & L. Smith (Clerk).

137/20 DECLARATIONS OF INTEREST

No interests were declared.

138/20 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 7th October 2020 were agreed and signed as a true and accurate record. Proposed by Cllr Peet, seconded by Cllr Kemp and unanimously approved.

139/20 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

140/20 PUBLIC PARTICIPATION SESSION

There were no members of the public present.

141/20 PLAY AREAS

The committee considered whether to remove the remaining fencing in place at the play area at Hampers Common. It was agreed that the fencing would remain in place with another review taking place at the next Open Spaces committee meeting.

142/20 ALLOTMENTS – The committee considered a quote received from Petworth Builders & Roofers for the installation of concrete steps beneath the new gate at Station Road allotments. As the quote received exceeds £1,000, it was agreed that Cllr Peet would ask the Clerk to seek 2 further quotes for the works.

143/20 HAMPERS COMMON – Cllr Peet advised that he would ask the Clerk to liaise with the Leconfield Estate to prune the trees running along the side of Hampers Common, on the Guildford Road.

144/20 ROSEMARY GARDENS – Cllr Sproson reported of further conversations and site visits regarding the application for a water supply in Rosemary Gardens. Cllr Peet thanked Cllr Sproson for completing and advised that he would ask the Clerk to seek quotes to make ready for the provision of the water supply in the Gardens.

145/20 PLANTING & HORTICULTURE – Cllr Hewlett reported that the scheduled work on the top of Rosemary Gardens has been postponed until February 2021 due to the Coronavirus. She advised that the Planting & Horticulture Working Group Meeting was also postponed and has been rescheduled for Thursday 12th November at 11am via Microsoft TEAMS. Cllr Hewlett reported that the hanging baskets are down, cleaned and ready to be collected by Tawny Nurseries, for storage and replanting in July 2021. She advised that all the pots except for those outside Sorella and the Post Office have been emptied and are ready for planting. Cllr Hewlett reported that the War Memorial will be tidied up before the Remembrance Event on the 8th November, following which the plastic pots located there will be collected for replanting. She advised that the winter plants have been delivered. Cllr Hewlett reported that Hampers Green has been planted along the entire length, underneath the trees. She advised that 500 bulbs have been planted in Station Road. Cllr Hewlett reported that John Riddell has the equipment required to remove the railings around the benches in Rosemary Gardens. She advised that she will bring some recommendations regarding the required improvements to street furniture around the Town to next month's Open Spaces committee meeting. Cllr Kemp suggested Cllr Hewlett refer to the Council's asset register to identify what street furniture belongs to the Town Council. Cllr Peet advised that he would ask the Clerk to write to Surrey Auctions requesting they remove their broken sign located on a lamp post outside the Old Bakery within 7 days. Cllr Peet thanked Cllr Hewlett and the working group for their efforts.

146/20 BT PHONE BOX PROJECT – Cllr Desai advised that Square Apple has submitted a quote for the works which will be circulated to the committee upon the Clerk's return to work.

147/20 SPORTS GROUND UPDATE – Cllr Peet advised that the Sports & Physical Activity Working Group had a productive meeting on the 2nd November with various policies and adaptations to the current governance model being adopted. He reported that Cllr Copus has produced a draft schedule of fees & charges for the various users of the Sports Ground. Cllr Peet advised that there are several sub-groups set up to move projects forward, including the development of and improvements to the pavilion. Cllr Copus reported that he recently attended a meeting with the National Trust where he requested a longer term lease of the Sports Ground due to the proposed capital expenditure and the extension and enhancements to the kitchen and the bar in the pavilion. He advised that at the meeting he also shared the Council's view that the full repairing and insuring condition is also unreasonable in a 10-year lease. Cllr Copus reported that he has written to the National Trust following the meeting and is awaiting their response.

148/20 ACTION LIST

The action list was reviewed, all updates are recorded on the attached Action List.

149/20 DATE OF NEXT MEETING

Wednesday 2nd December 2020 at 7pm.

Meeting closed at 7.59pm.

Signed
Chairman

Dated.....