



Petworth Town Council

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12th March 2021

To All Town Councillors
YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 18TH MARCH 2021 AT 7PM VIA VIDEO CONFERENCING
Liz Singleton
CHAIRMAN

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and the use of the hands up feature on TEAMS should Councillors wish to be invited to speak. Reminder to keep microphones muted unless invited to speak.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 18th February 2021 (Appendix 1).
- 5. MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda.
- 6. PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
(a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.
(b) about business on the agenda at the discretion of the Chairman.
- 7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.

8. FINANCE AND GENERAL PURPOSES COMMITTEE

To accept the minutes of the meeting of 16th February 2021 (Appendix 2). Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 16th March 2021 and to seek Council approval for any grants and required unbudgeted expenditure.

9. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE

To accept the minutes of the meeting of 10th February 2021 (Appendix 3). Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 10th March 2021.

10. OPEN SPACES COMMITTEE

To accept the minutes of the meeting of 3rd February 2021 (Appendix 4). Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 3rd March 2021.

11. APPOINTMENT TO COMMITTEES

To review membership of the committees (Appendix 5). To approve the appointment of Cllr Frossard & Cllr Law to the Finance & General Purposes committee and to the Highways, Traffic & Planning committee.

12. APPOINTMENT TO WORKING PARTIES

To review membership of the working parties (Appendix 5).

13. COUNCILLOR CODE OF CONDUCT

To consider and adopt the LGA Model Councillor Code of Conduct 2020 (Appendix 6).

14. PETWORTH TOWN COUNCIL HELPDESK

To consider an update on the Helpdesk and the recommendations detailed within it (Appendix 7).

15. TRAFFIC REGULATION ORDER

To receive an update on the Council's TRO application (Appendix 8).

16. OPERATION BRIDGE

To consider the protocol the Council is required to follow in response to Operation Bridge. To agree any additional local actions (Appendix 9).

17. TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS

- a) Petworth Business Association - Cllr Desai
- b) Traffic Calming working group - Cllr Scallon
- c) Petworth Visitors - Cllr Singleton
- d) New Premises – Cllr Copus
- e) Community Hub – Cllr Thorpe
- f) Planting & Horticulture – Cllr Hewlett
- g) Infrastructure Business Plan – Cllr Atkins
- h) Farmers Market – Cllr Scallon
- i) Sports & Physical Activity – Cllr Peet

18. NEXT FULL COUNCIL MEETING (Information Only)

Thursday 22nd April 2021.

19. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The excluded session is to consider premises matters.

**** End of Agenda ****