



Petworth Town Council

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15th May 2020

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD VIA VIDEO LINK ON TUESDAY 19TH MAY 2020 COMMENCING AT 7pm.

Laura Smith
Clerk

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones.

2. APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4 MINUTES OF THE PREVIOUS MEETING (Attached as file: F&GP Minutes - 14.04.20.doc)

To approve and sign the minutes of the meeting held on 14th April 2020.

5 MATTERS ARISING FROM THOSE MINUTES

To consider matters arising from the minutes that are not on the agenda.

6 PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on

the agenda but relating to matters for which the F&P Committee have responsibility.
Public Participation. To allow members of the public to address the Committee about
business on the agenda at the discretion of the Chairman.
Meeting re-convened

7 APRIL 2020 & 2019/20 ACCOUNTS (Attached)

To review the budget monitoring statement for the 1 month to 30th April 2020 and for the 2019/20
financial year

8 BANK RECONCILIATION AS AT END APRIL 2020

To approve the bank reconciliation

9 UPCOMING COSTS

10 INVOICES FOR APPROVAL

To approve invoices received for payment

11 ELECTRONIC PAYMENTS

To reconcile payments made in April 2020

12 SALES INCOME

To review the monies received to date for the Allotments, the Farmers Market and Petworth
Pages

13 GRANT APPLICATION

Communication from Alex Rees of Petworth Sports Association to follow.

14 ACTION LIST (Attached as file: Finance Action List 15th May 2020.docx)

To review progress on the items.

15 DATE OF NEXT MEETING

For information this is scheduled for Tuesday 16th June

****End of Agenda****