



Petworth Town Council

Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth, West Sussex,
GU28 0AP
T: 01798 344883

12th March 2020

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 19TH MARCH 2020 THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

Chris Kemp
CHAIR

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and the fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meetings held on 20th February 2020 (**Appendix 1**)
5. **MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
(a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.
(b) about business on the agenda at the discretion of the Chairman.

6.1 PETWORTH PRIMARY SCHOOL

To receive a presentation from staff and pupils at Petworth Primary School

Meeting re-convenes

7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.

8. NOMINATED REPRESENTATIVE TO THE NORTHCHAPEL, PETWORTH & TILLINGTON ALMSHOUSE CHARITY

To further consider a request received from Charles Granland, Associate Director at Savills.

9. DELEGATION OF COUNCIL DECISIONS

To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the Council to fulfil its responsibilities to its residents.

10. FINANCE AND GENERAL PURPOSES COMMITTEE

To accept the Minutes of the meeting of 18th February 2020 (**Appendix 2**).

Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 17th March 2020 and to seek Council approval for any required unbudgeted expenditure.

11. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE

To accept the Minutes of the meeting of 12th February 2020 (**Appendix 3**).

Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 11th March 2020.

12. OPEN SPACES COMMITTEE

To approve the Minutes of the meeting of 5th February 2020 (**Appendix 4**).

Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 4th March 2020.

13. TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS

- a) **Petworth Business Association** - Cllr Kemp
- b) **Traffic Calming working group** - Cllr Scallon
- c) **Petworth Sports** - Cllr Thorpe, Cllr Peet
- d) **Petworth Visitors** - Cllr Singleton
- e) **New Premises** – Update
- f) **Community Hub** – Cllr Thorpe
- g) **Planting & Horticulture** – Cllr Hewlett

14. INVESTMENT STRATEGY

To consider the Finance & General Purposes committee's recommendations for the Council's Investment Strategy (**Appendix 5**).

15. NEXT FULL COUNCIL MEETING (Information Only)

Thursday 16th April 2020.

** End of Agenda **