



# Petworth Town Council

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4<sup>th</sup> May 2020

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S  
OPEN SPACES COMMITTEE TO BE HELD VIA VIDEO CONFERENCE ON WEDNESDAY  
6<sup>TH</sup> MAY 2020 AT 7pm.**

*Laura Smith*

**CLERK & RFO**

## **AGENDA**

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **ALLOTMENTS** – To include agreement of plans for the PTC allotment at Station Road including consideration of the Contractor's quote (email quote attached).
5. **PLAY AREA RISK MANAGEMENT POLICY** – to approve draft policy (appendix 2).
6. **HAMPERS COMMON**
7. **ROSEMARY GARDENS**

8. **PLANTING & HORTICULTURE** – progress regarding establishing the Planting & Horticulture Working Group & their plans for the coming months.
9. **BT PHONE BOX PROJECT** – to update the Committee on recent meetings with SDNPA Officers.
10. **WATER STATION** – to consider installing a water station in Rosemary Gardens.
11. **SPORTS GROUND UPDATE**
12. **REVIEW ACTION LIST**
13. **DATE OF NEXT MEETING** – 3<sup>rd</sup> June 2020

**\*\*End of Agenda\*\***