



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
clerk@petworth-tc.gov.uk

Tel: 01798 344883

1st April 2021

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD VIA VIDEO CONFERENCE ON WEDNESDAY
7TH APRIL 2021 AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF LAST MEETING

To approve and sign minutes of the meeting held on Wednesday 3rd March 2021 (appendix 1).

5. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the Minutes not on the agenda.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.
Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **PLAY AREAS** – To consider the latest Government guidelines & decide whether to re-open the tower at Hampers Common play area. To consider the feedback received regarding the litter signs at the play areas. To review the quote received to address the medium risks identified through the annual inspections of the play areas (to follow).
8. **ALLOTMENTS** – To receive an update on the allotments following the start of the annual renewal process. To consider Cllr Sproson’s research into whether any inspections are required on the water supplies at the allotments.
9. **HAMPERS COMMON** – To finalise a date for installation of the football goal.
10. **ROSEMARY GARDENS** – To receive an update from Cllr Sproson regarding the installation of the water supply & standpipe. To receive an update from Cllr Hewlett regarding the bins and railings.
11. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan. To receive a recommendation from Cllr Hewlett regarding watering.
12. **FARMERS MARKET** – To receive an update from the Farmers Market working group including the proposed timeline to move the Market back to the Square.
13. **SPORTS GROUND UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
14. **HORSHAM ROAD CHAPEL** – To receive an update from Cllr Sproson regarding the Chapel at Horsham Road Cemetery.
15. **REVIEW ACTION LIST**
16. **DATE OF NEXT MEETING** – 5th May 2021

****End of Agenda****