



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
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Petworth Town Clerk
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23rd April 2021

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD VIA VIDEO CONFERENCE ON WEDNESDAY
5TH MAY 2021 AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 7th April 2021 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **PLAY AREAS** – To consider the Council’s response to a letter received from the Information Commissioner’s Office (appendix 2). To receive an update from Cllr Peet regarding the works required on the Hampers Common play area.
8. **ALLOTMENTS** – To consider Cllr Sproson’s research into the water supplies at the allotments.
9. **HAMPERS COMMON**
10. **ROSEMARY GARDENS** – To receive an update from Cllr Hewlett regarding the railings and to consider quotes received for improvements to the benches.
11. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan. To receive an update regarding the plans for watering over the summer.
12. **SPORTS GROUND UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
13. **HORSHAM ROAD CHAPEL** – To receive an update from Cllr Sproson regarding the Chapel at Horsham Road Cemetery.
14. **REVIEW ACTION LIST**
15. **DATE OF NEXT MEETING** – 2nd June 2021

****End of Agenda****