



Petworth Town Council

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2nd July 2021

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON THURSDAY 8TH JULY 2021 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH AND VIA VIDEO CONFERENCING, COMMENCING AT 7pm.

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 2nd June 2021 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **SHIMMINGS PATH BENCHES**
To consider an email received regarding the benches along the Shimmings Path.
8. **ASSET REGISTER**
To consider replacing the broken bench at the War Memorial. To discuss a potential review of the Council's assets in order to ensure they are well maintained & disposed of or replaced when necessary.
9. **GROUNDS MAINTENANCE CONTRACT**
To finalise which Councillors will monitor the various areas in the grounds maintenance schedule (appendix 2).
10. **LECONFIELD HALL EXTERNAL POWER SOCKETS**
To consider a request to install 2 external power sockets on the Leconfield Hall.
11. **HAMPERS COMMON** – To receive an update regarding the works required on the Hampers Common play area. To consider a request to hire the Common for a funfair.
12. **ALLOTMENTS** – To consider Cllr Sproson's research into the water supplies at the allotments. To discuss whether to source a garden waste bin to site at the community allotment, at Station Road. To agree which plaque should be purchased for the community allotment.
13. **ROSEMARY GARDENS** – To consider a quote received from Etherington & Spicer for works on the benches in Rosemary Gardens (appendix 3). To discuss whether to seek an appraisal of the perimeter wall.
14. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
15. **SPORTS & PHYSICAL ACTIVITY UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
16. **REVIEW ACTION LIST (appendix 4)**
17. **DATE OF NEXT MEETING** – 4th August 2021

****End of Agenda****