



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
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Petworth Town Clerk
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30th July 2021

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 4TH AUGUST 2021 AT
PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH
COMMENCING AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 8th July 2021 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **HAMPERS COMMON** – To receive an update following Cllrs’ session with young people at the Sylvia Beaufoy Centre regarding the proposed youth shelter. To receive an update regarding the works required on the Hampers Common play area. To consider the information received regarding the installation of a composting toilet at Hampers Green.
8. **ALLOTMENTS** – To consider a quote received for the installation of double check valve taps at the allotment sites. To consider a request to site a storage unit at Station Road allotments. To agree whether to install no bonfires & hose signs at the allotment sites. To agree which Cllrs will liaise with the Leconfield Estate regarding their proposal for Angel Street allotments.
9. **SHIMMINGS PATH** – To agree which Cllrs will liaise with the Leconfield Estate regarding the maintenance of the path, upon it’s reopening.
10. **ASSET REGISTER REVIEW** – To consider the outcomes from the recent walk around and schedule a date for the next review.
11. **ROSEMARY GARDENS** – To review plans for the proposed water fountain. To consider a quote for the condition survey of the wall.
12. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
13. **SPORTS & PHYSICAL ACTIVITY UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
14. **REVIEW ACTION LIST**
15. **DATE OF NEXT MEETING** – 1st September 2021

****End of Agenda****