



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
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1st October 2021

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 6TH OCTOBER 2021 AT
PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH
COMMENCING AT 7pm.**

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 1st September 2021 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **HAMPERS COMMON** –To receive an update regarding the works required on the Hampers Common play area including quotes from Etherington & Spicer and Fineline Joinery. To consider the latest position regarding the installation of a toilet at Hampers Green.
8. **ALLOTMENTS** – To receive an update regarding the proposed no bonfires signs and on the recent meeting with the Leconfield Estate.
9. **SHIMMINGS PATH** – To receive an update following recent discussions with the Leconfield Estate & owners of The Hermitage. To consider a quote from HJS Groundworks for the clearance and maintenance of the path. To consider a quote received from the purchase of 3 new benches to be sited along the path.
10. **ASSET REGISTER REVIEW** – To consider the outcomes from the recent walk around and schedule a date for the next review.
11. **ROSEMARY GARDENS** – To review plans for the installation of the water fountain. To consider a quote for the condition survey of the wall.
12. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
13. **SPORTS & PHYSICAL ACTIVITY UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
14. **THE OLD BAKERY PHONE BOX** – To finalise plans for the installation of the sign, shelf and leaflet holders in the phone box.
15. **SKATEPARK**
16. **REVIEW ACTION LIST**
17. **DATE OF NEXT MEETING** – 3rd November 2021

****End of Agenda****