



# Petworth Town Council

The Old Bakery, Golden Square,  
Petworth,  
West Sussex, GU28 0AP

Petworth Town Clerk  
[clerk@petworth-tc.gov.uk](mailto:clerk@petworth-tc.gov.uk)

Tel: 01798 344883

28<sup>th</sup> October 2021

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 3<sup>RD</sup> NOVEMBER 2021 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7pm.**

*Laura Smith*

**CLERK & RFO**

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on Wednesday 6<sup>th</sup> October 2021 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.**

(b) Items on the agenda.

Meeting re-convened

7. **HAMPERS COMMON** –To receive an update regarding the works required on the Hampers Common play area. To consider the latest position regarding the installation of a toilet at Hampers Green. To review an email received from a resident of Hampers Green (attached).
8. **ALLOTMENTS** – To review the design of the proposed no bonfires signs (attached) and to consider feedback received regarding the sign on the entrance to Station Road allotments. To consider a quote received to cut the hedge between Grove Street allotments and the tennis club (attached).
9. **SHIMMINGS PATH** – To consider a quote from HJS Groundworks for the clearance and maintenance of the path. To consider the working party’s recommendation regarding which benches to purchase and how to secure them along the path.
10. **ROSEMARY GARDENS** – To review plans for the installation of the water fountain. To consider a quote for the condition survey of the wall. To consider a quote received to remove a dead branch from a tree in Rosemary Gardens (attached).
11. **A POOL FOR PETWORTH FEASIBILITY STUDY** – To review an email received from Petworth Vision (attached)
12. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
13. **SPORTS & PHYSICAL ACTIVITY UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
14. **THE OLD BAKERY PHONE BOX** – To consider a quote for the cleaning of the phone box (attached).
15. **DEFIBRILLATORS** – To consider x3 quotes received for the purchase of defibrillators (attached)
16. **SKATEPARK**
17. **REVIEW ACTION LIST**
18. **DATE OF NEXT MEETING** – 1<sup>st</sup> December 2021

**\*\*End of Agenda\*\***