



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
clerk@petworth-tc.gov.uk

Tel: 01798 344883

25th November 2021

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 1ST DECEMBER 2021 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7pm.

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Wednesday 3rd November 2021 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **HAMPERS COMMON** –To consider quotes received for the works required on the tower at Hampers Common play area. To consider the latest position regarding the installation of a toilet at Hampers Green. To consider a quote received to install a safety railing at the North-Eastern point of Hampers Common. To receive feedback regarding the recent consultation with young people regarding the proposed youth shelter at Hampers Common. To consider feedback from the working party regarding the request for hard standing to be installed at the vehicle entrance to Hampers Common.
8. **ALLOTMENTS** – To consider quotes received to cut the hedge between Grove Street allotments and the tennis club.
9. **SHIMMINGS PATH** – To consider the working party’s recommendation regarding which seats to purchase and how to secure them along the path. To receive an update following a recent meeting regarding the opening of the path. To consider a quote received for the installation of a new surround for a seat along the path.
10. **ROSEMARY GARDENS** – To review the report received from Valens Water to ensure compliance regarding the bottle filler.
11. **COMMUNITY HIGHWAYS PARTNERSHIP** – To consider a request to sign up to a Community Highways Partnership with West Sussex County Council.
12. **GROUNDS MAINTENANCE** – To receive feedback following the review meeting with the Council’s grounds maintenance contractor.
13. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
14. **SPORTS & PHYSICAL ACTIVITY UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
15. **DEFIBRILLATORS**
16. **SKATEPARK**
17. **REVIEW ACTION LIST**
18. **DATE OF NEXT MEETING** – 5th January 2022

****End of Agenda****