



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
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Petworth Town Clerk
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28th January 2022

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 2ND FEBRUARY 2022 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7pm.

Laura Smith

CLERK & RFO

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on Thursday 13th January 2022 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. **HAMPERS COMMON** – To consider the latest position regarding the installation of a toilet and a youth shelter at Hampers Green. To consider feedback from the working party regarding the request for hard standing to be installed at the vehicle entrance to Hampers Common. To consider an email received from CDC regarding repairs required to the dog bin at Hampers Common (appendix 2).
8. **ALLOTMENTS** – To consider 3 quotes received to address the mole problem at Tillington Road allotments. To review progress with the installation of the no bonfire signs.
9. **SHIMMINGS PATH** – To receive an update regarding the grounds maintenance and the installation of a new seat surround and 3 new seats along the path.
10. **ROSEMARY GARDENS**
11. **PLANTING & HORTICULTURE** – To review progress with the delivery of the planting & horticulture plan.
12. **SPORTS & PHYSICAL ACTIVITY UPDATE** – To receive an update from the Sports & Physical Activity Working Group.
13. **GROUNDS MAINTENANCE** – To review progress with the plans for grounds maintenance in 2022.
14. **DEFIBRILLATORS**
15. **SKATEPARK** – To receive an update on the recent meeting with the County Council’s Estates Department.
16. **REVIEW ACTION LIST**
17. **DATE OF NEXT MEETING** – 2nd March 2022

****End of Agenda****