



# Petworth Town Council

The Old Bakery  
Golden Square  
Petworth  
West Sussex  
GU28 0AP  
T: 01798 344883

Email: [clerk@petworth-tc.gov.uk](mailto:clerk@petworth-tc.gov.uk)

11th February 2022

To All Town Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 17<sup>TH</sup> FEBRUARY 2022 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.**

**Laura Smith**  
Clerk

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and nonpecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the Council Meeting held on 20<sup>th</sup> January 2022 (Appendix 1).
5. **MATTERS ARISING**  
To consider matters arising from the meeting not already on this agenda.
6. **PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions  
Public Questions. Members of the public may ask the Chairman for permission to address Council with respect to:
  - (a) items not on the agenda.  
**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. DISTRICT AND COUNTY COUNCILLORS**

To receive reports from West Sussex County Councillor, Cllr Janet Duncton and District Councillor, Cllr Eileen Lintill.

**8. TOWN TWINNING**

To consider an email received from the Mayor of Ranville, France (Appendix 2).

**9. FINANCE AND GENERAL PURPOSES COMMITTEE**

To accept the minutes of the meeting of 18<sup>th</sup> January 2022 (Appendix 3). Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 15<sup>th</sup> February 2022 and to seek Council approval for any required unbudgeted expenditure.

**10. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**

To accept the minutes of the meeting of 12<sup>th</sup> January 2022 (Appendix 4). Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 9<sup>th</sup> February 2022.

**11. OPEN SPACES COMMITTEE**

To accept the minutes of the meeting of 13<sup>th</sup> January 2022 (Appendix 5). Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 2<sup>nd</sup> February 2022.

**12. INFRASTRUCTURE BUSINESS PLAN**

To review the project list and agree which projects to put forward for CIL funding.

**13. THE QUEEN'S PLATINUM JUBILEE 2022**

To receive an update on the plans to commemorate the Platinum Jubilee.

**14. PETWORTH PARK SPORTS GROUND**

To consider whether to apply for funding from The Queen's Platinum Jubilee Activity Fund.

**15. USE OF HAMPERS COMMON FOR GOODWOOD VINTAGE CYCLE RACE**

To consider a request to use Hampers Common to provide refreshments for the cyclists on 7<sup>th</sup> April 2022 (Appendix 6).

**16. RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**

a) **Petworth Business Association** - Cllr Desai

b) **Petworth Visitors** - Cllr Singleton

c) **New Premises** – Cllr Copus

d) **Community Hub** – Cllr Thorpe

e) **Planting & Horticulture** – Cllr Hewlett

f) **Leconfield Hall** – Cllr Peet

g) **Petworth Heritage Partnership** – Cllr Fox

h) **Farmers Market** - Cllr Peet

i) **Traffic** – Cllr Scallon

**17. NEXT FULL COUNCIL MEETING (Information Only)**

The next meeting of the Town Council is scheduled to be held on Thursday 17<sup>th</sup> March 2022.