



# Petworth Town Council

The Old Bakery, Golden Square,  
Petworth,  
West Sussex, GU28 0AP

Petworth Town Clerk  
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Tel: 01798 344883

1<sup>st</sup> April 2022

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S  
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 6<sup>TH</sup> APRIL 2022 AT  
PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH  
COMMENCING AT 7pm.**

*Laura Smith*

**CLERK & RFO**

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on Wednesday 2<sup>nd</sup> March 2022 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.**

(b) Items on the agenda.

Meeting re-convened

7. **HAMPERS COMMON** – To receive an update on the latest position regarding the planning application to site a portable toilet at Hampers Common. To review the draft consultation letter to residents (appendix 2) and draft public notice (appendix 3). To consider an email received from a resident of Hampers Green (appendix 4). To decide whether to repair the damaged dog bin at Hampers Common.
8. **BYWORTH BT PHONE BOX** – To consider a request from a resident of Byworth, for Petworth Town Council to adopt the BT phone box in Byworth (appendix 5).
9. **ALLOTMENTS** – To consider a report of rats at Tillington Road allotments (appendix 6).
10. **SHIMMINGS PATH**
11. **ROSEMARY GARDENS** – To finalise plans for the Platinum Jubilee tree planting ceremony.
12. **PLANTING & HORTICULTURE** – To receive an update on the planting & horticulture plans for 2022.
13. **SPORTS & PHYSICAL ACTIVITY**
14. **FARMERS MARKET** – To receive an update on the 6-month contract review meeting with Food Rocks.
15. **REVIEW ACTION LIST**
16. **DATE OF NEXT MEETING** – 6<sup>th</sup> April 2022

**\*\*End of Agenda\*\***