



Petworth Town Council

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A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 2ND MARCH 2022 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7PM

MINUTES

Present:

Cllr M. Peet	Cllr A. Copus
Cllr H. Desai	Cllr C. Kemp
Cllr C. Sproson	Cllr S. Atkins
L Smith (Clerk)	

35/22 CHAIRMAN'S ANNOUNCEMENTS

The chairman requested that mobile phones should be turned off & advised of the fire exit route.

36/22 APOLOGIES FOR ABSENCE

Cllr J. Scallon & Cllr P. Hewlett.

37/22 DECLARATIONS OF INTEREST

No interests were declared.

38/22 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 2nd February 2022 were agreed and signed as a true and accurate record. Proposed by Cllr Peet, seconded by Cllr Copus and unanimously approved.

39/22 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

40/22 PUBLIC PARTICIPATION SESSION

There were no members of the public present.

41/22 HAMPERS COMMON

- i) The Clerk reported that she had sent the planning application documents, including the drawings, to M J Brown Loos and enquired as to whether the proposal met with their requirements for maintaining the facility. She advised that she had not received a response from M J Brown Loos. Cllr Sproson reported that she had spoken to Mr Brown and advised that he had declined the invitation to visit the site. The Chairman asked Cllr Atkins to submit the planning application on behalf of the Council.
- ii) The committee reviewed quotes for the provision of 50m of single width temporary trackway received from Brandon Hire Station, Timbermat Ltd and Southern Trackway Hire. It was agreed to revisit the quotes later in the year as the trackway would not be required until October 2022, for the annual bonfire & fireworks event.
- iii) The Clerk reported that she had received an email outlining various options for the committee's consideration regarding the damaged verges at Hampers Common, which she

had circulated to the committee. She advised that she had requested a site visit with a representative of West Sussex County Council highways department in order to discuss the options and other highways matters across the parish.

42/22 ALLOTMENTS

- i) The Clerk reported that she had instructed G.S Pest Control to address the mole infestation at Tillington Road allotments.
- ii) Cllr Peet & Cllr Copus agreed to install the no bonfire signs at the 4 allotment sites.
- iii) The Clerk advised that Apples & Pears Trees & Landscaping had cut the hedge at Grove Street allotments.

43/22 SHIMMINGS PATH

- i) The Clerk reported that Traditional Stone would start work on the new seat surround on 3rd March 2022.
- ii) The Clerk reported that although she had requested the Leconfield Estate draw up a written agreement to include a schedule of works should they want the council to consider whether to maintain the grass on land which does not belong to the council, this had not yet been received.

44/22 ROSEMARY GARDENS

- i) The Clerk reported that a white flowering cherry, Prunus Yedoensis would be planted on the mound in Rosemary Gardens on 12th March 2022, to commemorate the Queen's Platinum Jubilee. She advised that a planting ceremony would take place at a later date.
- ii) The Clerk advised that she had not received a response from the Leconfield Estate following the Council's requests for a quote to produce a condition survey regarding Rosemary Gardens wall.

45/22 PREPARATION FOR BRITAIN IN BLOOM 2022

- i) The committee reviewed a written report that had been circulated by Cllr Hewlett.
- ii) The Chairman asked the Clerk to advise Cllr Hewlett that the budget for planting had increased to £4,000 for 2022/2023 and to discuss with Cllr Hewlett a fundraising strategy to support the town's entry in to the Britain in Bloom competition.

46/22 SPORTS & PHYSICAL ACTIVITY UPDATE

- i) Cllr Copus reported that Petworth Park Sports (PPS) and representatives from the Town Council had met with Muckle LLP to progress the governance review. He advised that PPS would remain as a Community Interest Company as the criteria for Community Amateur Sports Club Status did not fit with the proposed membership structure of PPS.
- ii) Cllr Peet reported that he and the Chairman of Petworth Park Sports had met with a representative of the National Trust to discuss the new 10-year lease of the Sports Ground. He advised that the Clerk should receive the revised draft of the lease which would then be circulated to the committee.
- iii) Cllr Peet advised that he had informed the National Trust of the plans to improve the planting and landscaping at the front of the pavilion at the Sports Ground and requested that Cllr Hewlett keep the National Trust updated regarding progress of this project.
- iv) Cllr Copus reported that the recent storm had caused some damage to the soffit above the players' entrance to the pavilion which he advised was being addressed by Petworth Park Sports.

47/22 DEFIBRILLATORS

- i) Cllr Copus reported that he would develop a proposal for the committee's consideration.

48/22 ACTION LIST

The action list was reviewed, all updates are recorded on the attached Action List.

49/22 DATE OF NEXT MEETING

Wednesday 6th April 2022 at 7pm.

Meeting closed at 8.38pm.

Signed
Chairman

Dated.....