



# Petworth Town Council

The Old Bakery, Golden Square,  
Petworth,  
West Sussex, GU28 0AP

Petworth Town Clerk  
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Tel: 01798 344883

30<sup>th</sup> June 2022

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S  
OPEN SPACES COMMITTEE TO BE HELD ON TUESDAY 12<sup>TH</sup> JULY 2022 AT PETWORTH  
TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING  
AT 7pm.**

*Laura Smith*

**CLERK & RFO**

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on Tuesday 7<sup>th</sup> June 2022 (appendix 1).
5. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising from the Minutes not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.**

(b) Items on the agenda.

Meeting re-convened

7. **CLERK'S REPORT** – to note the content of the Clerk's report (appendix 2).
8. **PLANTING & HORTICULTURE** – to receive an update on the town's entry for the regional & national In Bloom competitions.
9. **SPORTS & PHYSICAL ACTIVITY** – to consider a quote to renew the license in place with Petworth Park Sports (quote to follow). To receive an update on the latest position regarding the governance of Petworth Park Sports.
10. **INSPECTIONS OF PLAY AREAS** – to consider appointing Mr A Kramp as the Council's Play Area Inspector and whether to fund his participation in a Routine Playground Inspection training day.
11. **BUS SHELTER** – to consider providing some shelter by St Mary's Church.
12. **EQUIPMENT & SERVICES FOR PTC EVENTS** – to consider what new equipment & services are required for PTC events.
13. **REVIEW ACTION LIST**
14. **DATE OF NEXT MEETING** – 3<sup>rd</sup> August 2022

**\*\*End of Agenda\*\***