



Petworth Town Council

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9th June 2022

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH ON TUESDAY 14TH JUNE 2022 COMMENCING AT 7pm.

Laura Smith
Clerk

AGENDA

- 1. ELECTION OF CHAIRMAN**
To elect the Chairman of the Finance & General Purposes Committee.
- 2. ELECTION OF VICE CHAIRMAN**
To elect the Vice Chairman of the Finance & General Purposes Committee.
- 3. CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones.
- 4. APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF INTEREST**
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 4 MINUTES OF THE PREVIOUS MEETING (Attached as file: F&GP Minutes - 17.05.22.doc)**
To approve and sign the minutes of the meeting held on 17th May 2022.
- 5 MATTERS ARISING FROM THOSE MINUTES**

To consider matters arising from the minutes that are not on the agenda.

6 PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7 SALES INCOME

To review the monies received to date for the Christmas Event, Allotments, the Farmers Market and Petworth Pages.

8 MAY 2022 ACCOUNTS

To review the budget monitoring statement for the 2 months to 31st May 2022.

9 BANK RECONCILIATION AS AT END OF MAY 2022

To approve the bank reconciliation.

10 BALANCE SHEET

To review the balance sheet.

11 UPCOMING COSTS

12 INVOICES FOR APPROVAL

To approve invoices received for payment.

13 BARCLAYCARD EXPENDITURE

To approve spend on the Council's credit card.

14 GRANT APPLICATION

15 YEAR END INTERNAL AUDIT REPORT (Attached)

To consider the audit report, in particular its recommendations.

16 PROPOSAL FROM THE FRIENDS OF ST MARY'S (Attached)

To consider a proposal received from the Friends of St Mary's regarding the Church Clock.

17 SECTION 106 FUNDING (Attached)

To consider a response from the South Downs National Park Authority regarding the diversion of Section 106 funding.

18 ACTION LIST (Attached)

To review progress on the items.

19 DATE OF NEXT MEETING

For information this is scheduled for Tuesday 19th July 2022.

****End of Agenda****