



Petworth Town Council

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11th November 2022

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 17TH NOVEMBER 2022 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Laura Smith
Clerk

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exit.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and nonpecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the Annual Council Meeting held on 20th October 2022 (Appendix 1).
5. **MATTERS ARISING**
To consider matters arising from the meeting not already on this agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions
Public Questions. Members of the public may ask the Chairman for permission to address Council with respect to:
 - (a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours

prior to the meeting.

- (b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. DISTRICT AND COUNTY COUNCILLORS

To receive reports from West Sussex County Councillor, Cllr Janet Duncton and District Councillor, Cllr Eileen Lintill.

8. FINANCE AND GENERAL PURPOSES COMMITTEE

To accept the minutes of the meeting of 18th October 2022 (Appendix 2). Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 15th November 2022 and to seek Council approval for any required unbudgeted expenditure.

9. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE

To accept the minutes of the meeting of 12th October 2022 (Appendix 3). Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 9th November 2022.

10. OPEN SPACES COMMITTEE

To accept the minutes of the meeting of 5th October 2022 (Appendix 4). Cllr Hewlett to inform the council of any specific issues that arose at the Open Spaces meeting on 2nd November 2022.

11. WINTER SUPPORT & RESILIENCE PLANNING

To consider recommendations from the working group.

12. CHRISTMAS 2022

To receive an update on the plans for Christmas 2022 in Petworth.

13. SYLVIA BEAUFOY CENTRE SOLAR PANELS

To consider a request from the Sylvia Beaufoy Centre (to follow).

14. RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS

- a) **Petworth Business Association** - Cllr Desai
- b) **Petworth Visitors** - Cllr Singleton
- c) **New Premises & Community Hub** – Cllr Singleton
- d) **Planting & Horticulture** – Cllr Hewlett
- e) **Leconfield Hall** – Cllr Fynes
- f) **Staffing** – Cllr Singleton
- g) **Traffic** – Cllr Scallon
- h) **Petworth Park Sports** – Cllr Thorpe
- i) **King Charles III Coronation** – Cllr Singleton

15. NEXT FULL COUNCIL MEETING (Information Only)

The next meeting of the Town Council is scheduled to be held on Tuesday 19th January 2023.