



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

clerk@petworth-tc.gov.uk

12th January 2023

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH ON TUESDAY 17TH JANUARY 2023 COMMENCING AT 7pm.

Laura Smith
Clerk

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. MINUTES OF THE PREVIOUS MEETING

To approve and sign the minutes of the meeting held on 21st December 2022.

5. MATTERS ARISING FROM THOSE MINUTES

To consider matters arising from the minutes that are not on the agenda.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7 SALES INCOME

To review the monies received to date for Petworth Pages & the Farmers Market.

8 DECEMBER 2022 ACCOUNTS

To review the budget monitoring statement for the 9 months to 31st December 2022.

9 FULL YEAR FORECAST

To review the full year forecast.

10 BANK RECONCILIATION AS AT END OF DECEMBER 2022

To approve the bank reconciliation.

11 BALANCE SHEET

To review the balance sheet.

12 UPCOMING COSTS

13 INVOICES FOR APPROVAL

To approve invoices received for payment.

14 BARCLAYCARD EXPENDITURE

To approve spend on the Council's credit card.

15 GRANT APPLICATION

16 2023/2024 BUDGET

To finalise the draft budget for 2023/2024

17 ACTION LIST

To review progress on the items.

18 DATE OF NEXT MEETING

For information this is scheduled for Tuesday 14th February 2023.

19 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The excluded session is to consider personnel matters.

****End of Agenda****