



# Petworth Town Council

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**A MEETING OF THE OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY  
1<sup>ST</sup> FEBRUARY 2023 AT PETWORTH TOWN COUNCIL, THE OLD BAKERY, GOLDEN  
SQUARE, PETWORTH COMMENCING AT 7PM**

## MINUTES

<b>Present:</b>	<b>Cllr M. Peet</b>	<b>Cllr J. Thorpe</b>
	<b>Cllr S. Atkins</b>	<b>Cllr A. Copus</b>
	<b>Cllr H. Desai</b>	<b>Cllr P. Hewlett</b>
		<b>S. Lines (Clerk)</b>

### **15/23 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman requested that mobile phones should be turned off & advised of the fire exit route.

### **16/23 APOLOGIES FOR ABSENCE**

Cllr C. Kemp, Cllr J. Scallon, Cllr E. Boyes

### **17/23 DECLARATIONS OF INTEREST**

There were none offered.

### **18/23 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 4<sup>th</sup> January 2023 were agreed and signed as a true and accurate record. Proposed by Cllr Peet, seconded by Cllr Atkins and unanimously approved.

### **19/23 MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

### **20/23 PUBLIC PARTICIPATION SESSION**

There were no members of the public present.

### **21/23 PHONE APP**

- i) The Committee considered whether to proceed with further investment to finalise the phone app for both Android and iPhone users, to enable it to go live.
- ii) Cllr Copus advised that £1,500 has been provided for in the budget for this purpose.
- iii) Cllr Desai agreed to prepare a short presentation for review by the Finance & General Purposes Committee at its next meeting.

### **22/23 WATERING RECOMMENDATIONS**

- i) Cllr Desai presented some observations made by the individual who undertakes watering tasks for Petworth Town Council.
- ii) The Committee noted that a request had been made to purchase a new 50 metre hose, as well as a trolley to transport watering cans in the event of a hosepipe ban. Cllr Hewlett agreed to

- obtain a price for a new 50 metre hose and it was unanimously resolved to recommend the purchase of a new hose to the Finance & General Purposes Committee.
- iii) Cllr Hewlett to ask local businesses if they would be happy to water planters outside their premises.

### **23/23 PLANTING & HORTICULTURE IN 2023**

- i) Cllr Hewlett advised that the planting & horticulture working group had not decided whether to enter the In Bloom competition for 2023.
- ii) Cllr Hewlett advised that two additional volunteers had joined the planting & horticulture working group.
- iii) Cllr Hewlett advised that the planting & horticulture working group had been working on maintenance of the Rosemary Gardens and Sylvia Beaufoy areas and will undertake sustainable planting to withstand heat and drought.
- iv) The committee considered whether water tanks under Market Square could be utilised for water supply. Cllr Peet to make enquiries.
- v) Cllr Hewlett advised that Austens sold 29 calendars and generated £29. She will ask Austens to make a bank transfer of the funds.

### **24/23 ROADSHOW**

- i) In the absence of Cllr Boyes, the item was deferred to next meeting.

### **25/23 ALLOTMENTS**

- i) The committee considered whether additional security measures should be implemented at Tillington Road allotments given a recent report of a theft there and the request for a screen to be erected.
- ii) The committee resolved to further investigate the boundaries at Tillington Road allotments.
- iii) The committee resolved to write to all allotment holders, reminding them to be vigilant and reminding them that tools and other items are kept there at their own risk. If an allotment holder has any items stolen, they are encouraged to report this to the police and to inform Petworth Town Council.

### **26/23 ROSEMARY GARDENS**

- i) Cllr Peet presented a report from Cllr Kemp in absentia. Work to repair the wall bordering Rosemary Gardens and the Pound Street car park will begin in the Spring when the weather is more stable.
- ii) The committee noted that an application has now been made to the Land Registry to register the land at Rosemary Gardens.

### **27/23 HAMPERS COMMON**

- i) The committee noted that reinforcement work to roofs at Hampers Common had been commissioned. The item will be reviewed at the next meeting.
- ii) Cllr Copus noted that the grass area by the bonfire at Hampers Common was recovering.

### **28/23 ACTION LIST**

The action list was reviewed, all updates are recorded on the attached Action List.

### **29/23 DATE OF NEXT MEETING**

Wednesday 1<sup>st</sup> March 2023 at 7pm.

Meeting closed at 8:40pm.

Signed ..... (Chairman)

Dated .....